



# ASIA SURFACES 2013

Kuala Lumpur, Malaysia  
23-24 September 2013

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**AUTHORS' CHECKLIST**

Mr.  Ms. Name: \_\_\_\_\_ First name: \_\_\_\_\_

Company: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_

ZIP Code: \_\_\_\_\_ City: \_\_\_\_\_

Country: \_\_\_\_\_ Phone: \_\_\_\_\_

Mobile phone: \_\_\_\_\_ Telefax: \_\_\_\_\_

Please provide us with your mobile phone number in case we have to contact you on short notice. We guarantee that you number will not be used inappropriately.

Which days will you attend (all are free of charge for speakers)?

Conference on 23 September 2013       Conference on 24 September 2013

In case we need to contact you on short notice:

Your hotel in Kuala Lumpur:  Conference hotel      other: \_\_\_\_\_

Scheduled arrival: \_\_\_\_\_

What will you need for your presentation?

Slide projector       Overhead projector       Digital data projector       Flipchart

I will bring my own computer       I will use the conference computer

Remarks: \_\_\_\_\_

Schedule:



**15 August 2013:** Written paper, Biography due

**18 September 2013:** Slides, Author's Checklist due

Further remarks:

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